



UNIVERSITA'
DEGLI STUDI
DI UDINE

Interreg
Italia-Österreich
European Regional Development Fund



Kick off meeting

CLEANSTONE PROJECT

UDINE, 17/12/2019

The Partnership Agreement

The LP has the responsibility to ensure the implementation of the project (as approved) and the realization of foreseen expenses.

UNIUD is in charge of sending to partners the ERDF Contract signed with the Managing Authority, as well as all reports and documentation related to CLEANSTONE. Project partners have to carry out their activities (with related costs) informing the LP on any situation liable to cause any delay or problem with the project's correct implementation.



Main elements from the Grant Agreement

Total approved cost: 862.419,50€

NO double financing on the same expenses

Budget modifications are possible, increasing the amount of one cost category with a corresponding reduction of another cost category

Two situations may occur:

- a) increase of one cost category $> 20\%$ or $> 10.000\text{€}$ of its amount: the modification has to be previously authorized by the Programme (and will be eligible only after such authorization)**
 - b) increase of one cost category $< 20\%$ of its value or $< 10.000\text{€}$: the modifications need just to be communicated in the next financial report**
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The partnership has committed to claim for reimbursement for the following amounts annually:

2019: 17.719,28 €

2020: 450.715,80€

2021: 264.621,49€

They are the amounts that should be reported and claimed for reimbursement within 31/10 of each year

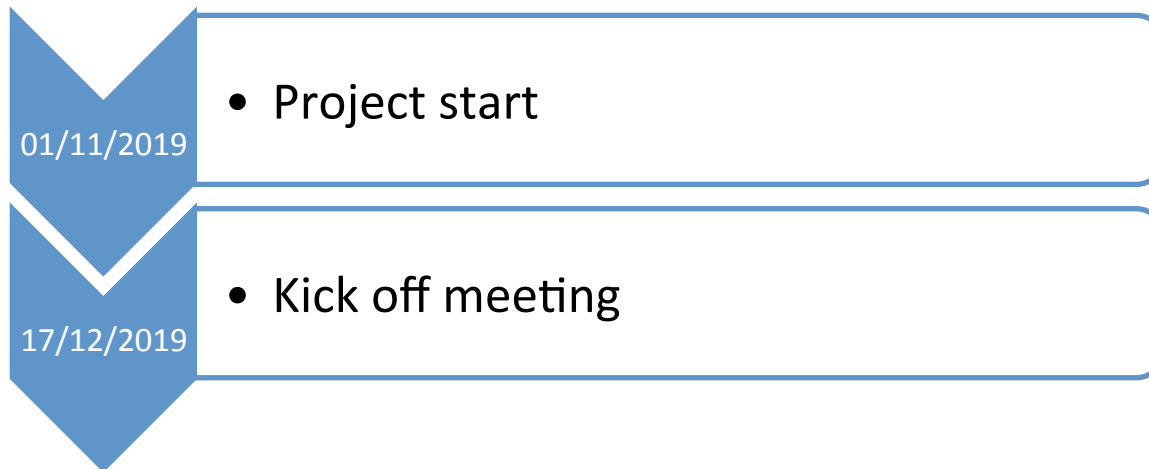


The LP has to present on behalf of all partners at least one reimbursement request to the Managing Authority within 31/10 of each year

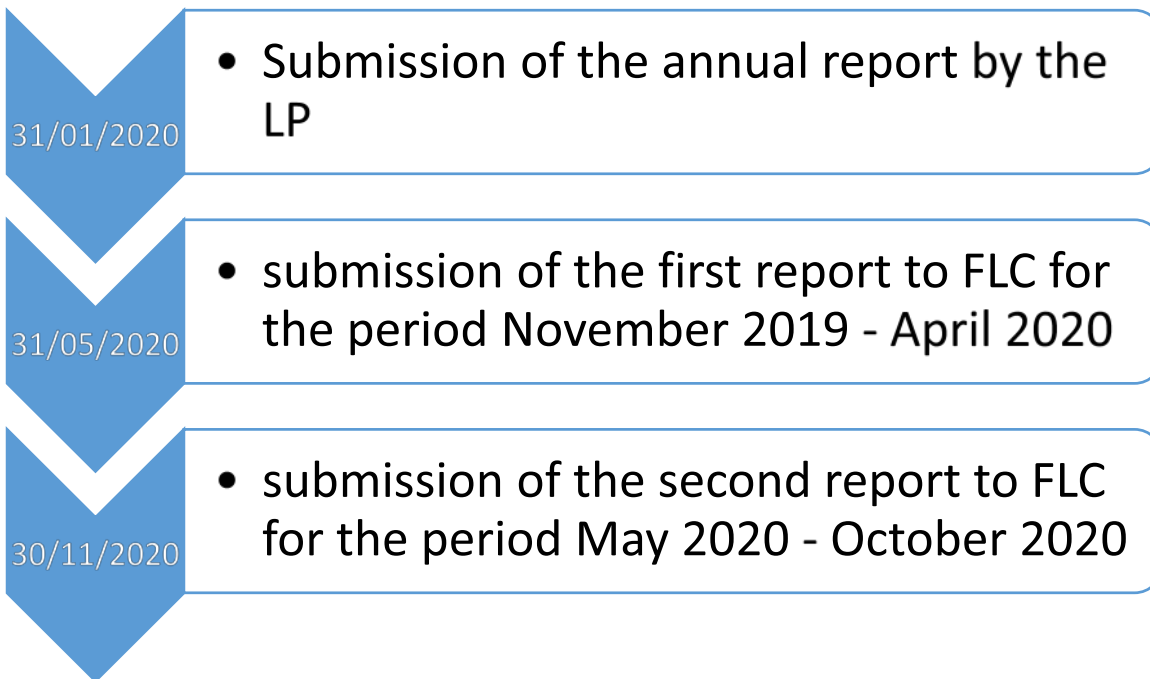
The reimbursement request has to be accompanied by certificates of validation of expenses of each partner issued by their First Level Controllers



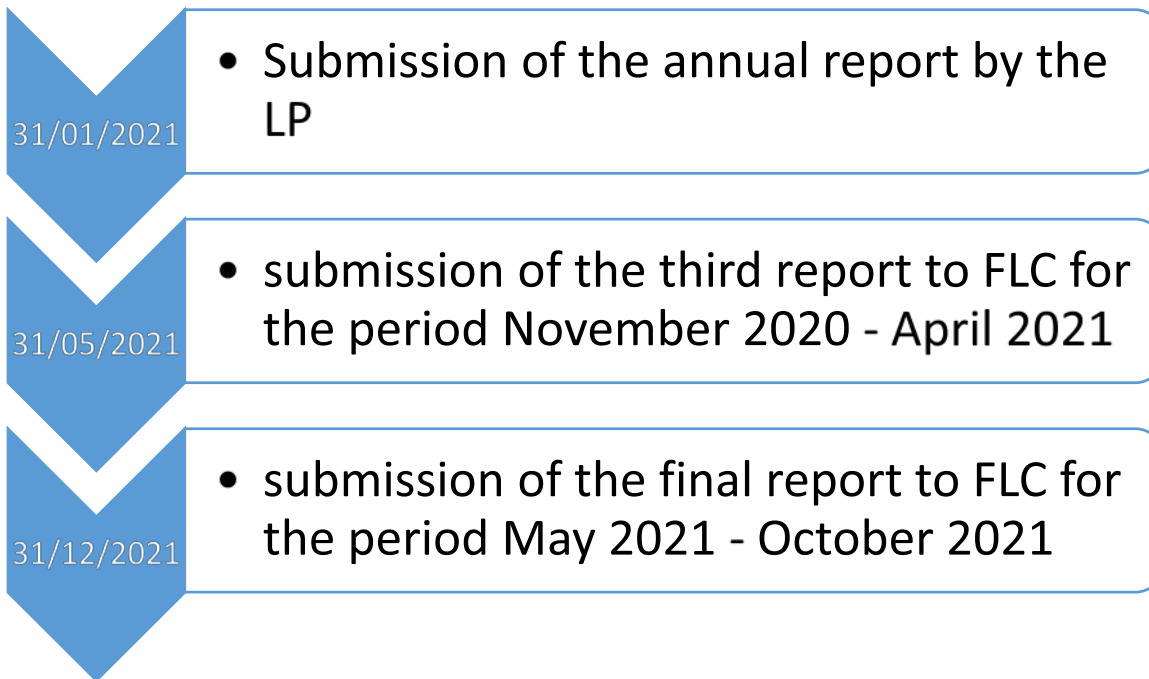
Timetable for 2019



Timetable for 2020



Timetable for 2021



Eligible expenses

- Staff costs (flat rate of real costs)
 - General expenses (flat rate, 15% of staff costs)
 - Travel costs (for internal staff)
 - External services
 - Equipment (whole cost if specific for the project and used 100% for the project, amortizations for period of utilization in the project in other cases)
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Staff costs

1) Flat rate (chosen by BIM Piave): 20% of other direct costs (no need for timesheets, assignments of staff to the project, report on activities carried out)

2) Real costs:

- a) dedicated to the project for a fixed % of time
(simplified reporting with no timesheets)
 - b) dedicated to the project with a variable % of time
(usual reporting with timesheets)
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Travel costs

-Only considered eligible if > 50€

- Travel costs (ex. Ticket trains, gasoline, toll...)
 - Subsistence and accommodation (hotel: max. 135€ for Italy and 130€ for Austria, internal regulations apply)
 - Travel costs of consultants have to be reported in “External services”
 - Travels outside the Programme area only if authorized
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External services

- all people not employed by your institution with a proper work contract (for Italian partners for instance “collaboratori”, “assegnisti di ricerca” “prestazioni occasionali”)
 - it is mandatory to follow applicable rules for public contracts for public bodies
 - private bodies must in any case follow transparent and non discriminatory selection procedures (for instance market analysis with 3 economic offers)
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Equipment

- Purchase or leasing of equipment:
 - a) 100% of the value of the cost item can be claimed if strictly necessary for the implementation of the project and used only for the project;
 - b) amortization of equipment in other cases
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Communication rules

Inform the public on the implementation of CLEANSTONE project, which is funded by the FESR and the Interreg VA Italy-Austria Programme:

- Poster referring to the project and received funding in a visible place
- Plaque in case of purchase of physical objects
- Display of Programme logo in any dissemination material produced and on the project website
- Information on received funding in all events

If rules are not respected expenses won't be considered eligible
